

CIO Council Meeting Minutes **– February 27, 2003 –**

The February meeting was held at the Grimes building north conference room.

1. **Welcome and Introductions** – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.

2. **ITQ Update**

Ashley Super provided the attached document regarding the ITQ process.

3. **ITD and DAS Update**

Jim Day indicated that ITD is no longer pursuing a single enterprise antivirus standard. Agencies are encouraged to pursue Symantec and McAfee. ASAP currently has a copy of the McAfee agreement and the Symantec agreement will be in place within a couple of weeks. The agreements will be placed on the purchasing exception list.

Debbie O'leary provided the following updates:

- Dan Combs and Tom Shepherd are the project managers for the PKI digital signature project. ITD is seeking a person from another agency who could assist with jump starting this project and ITD would pay their salary for the project duration. Please contact Debbie if you have an individual for this project. ITD will be working with agencies for project suggestions and requirements.
- Debbie presented an overview of the forms portal. There is no charge for forms being added to the catalog which provides Citizens one spot for forms information. Marian Mickelson is the contact for this initiative and is in the process of scheduling meetings with agencies
- ITD has met with the Department of Blind regarding 508 compliance rules. Debbie will forward a note from the Department of Blind to agencies.
- Debbie and the CIO Council discussed several legislative proposals.
- Molly has met with Department Directors and the only utility offering being pursued at this time is e-mail. The customer council will begin looking at this offering. The next meeting of the old DAS Customer Council is schedule for March 26th to further develop processes.
- Debbie provided an overview of the ITD organizational structure.

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The Next CIO Council meeting is scheduled for March 27th from 1:00 –3:00 p.m. in the 1st Floor Grimes North Conference Room.

Attendees of the February 27, 2003 CIO Council Meeting
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CIO Council Members Present

Last Name	First Name	Department
Bacino	Mike	ICN
Erickson	Erwin	Auditor's office
Fay	Greg	DPH
Gast	Steven	DOT
Grund	Larry	DPS
Jacobs	Richard	IDRF
Johnson	Roger	DCA
Monson	Margaret	COM
Noland	Julie	IFA
Peters	Judy	IWD
Schwartz	Leon	IPERS
Vandewall	Kevin	DOC

Others Present

Last Name	First Name	Department
Combs	Dan	ITD
O'Leary	Debbie	ITD
Roeder-Grubb	Laura	Human Rights
Shea	Mike	ED
Stratemeyer	Carol	DGS
Tritch	Lorrie	ITD
Hellster	Robert	IVH
Groner	Phil	ICN
Super	Ashley	DGS
Palm	Steve	ICN